AGENT BUSINESS PROFILE

PLEASE WRITE IN BLOCK LETTERS

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| Business Contact Details |
| Registered Business Name |  |
| Australian Business Number(If applicable) |  |
| Contact Person |  |
| Position |  |
| Business Address in Australia(If applicable) |  |
| Overseas Business Address(If applicable) |  |
| Mailing Address |  |
| Telephone |  | **Fax** |  |
| Mobile |  | **Email** |  |
| Website |  |
| Other Off-Shore Locations(If applicable) |  |

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| --- |
| Business Background |
| Years in Business |  | **Years in Student Recruitment Industry** |  |
| Main Line of Business |  |
| No. of international students recruited for study each year for last 2 years  |  |
| % ELICOS |  | **% Diploma VET** |  | **% University** |  |
| To which countries do you send students for study? |  |
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| Staff Information |
| No. of staff employed in student recruitment/service |  |
| Has any of these staff worked in Australia? Please provide details |  |
| How many staff speak/read English well? |  |

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| New Venture |
| From which countries do you wish to recruit students? |
|  |
| Which Australian and/or Overseas Institutions do you represent? |
|  |
|  How much is your student service fee? |  |
| Does the above fee include fee for an Australian student visa? (yes or no) |  |
| Which of your offices are fully resourced student recruitment centres?(i.e. phone, fax, computer facilities,areas for speaking with potential students & displaying promotional material) |  |
| What services do you provide to students: (counselling, visa application, placing students to institutions in overseas countries, accommodation arrangement, air ticket, send off airport, pre departure orientation, following up while students are in overseas countries) |  |

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| Referees |
| Please indicate two referees we can contact, including one from an Australian institution you represent. |
| Last name |  | **First name** |  | Male Female  |
| Company |  |
| Position |  |
| Address |  |
| Phone |  | **Mobile** |  | **Email** |  |
|  |
| Last name |  | **First name** |  Male Female  |
| Company |  |
| Position |  |
| Address |  |
| Phone |  | Mobile |  | Email |  |